**MHEC Faculty Advisory Council Meeting**

**September 17, 2013**

**1:30 – 3:30 p.m. in Cade 219**

**Anne Arundel Community College**

**Arnold, MD**

**AGENDA**

1. Call the meeting to order.

2. Introduction of all FAC members and guests.

3. Presentations and Q&A by special guests, Dr. Danette Howard, Secretary of MHEC and Dr. Jennifer Frank, Assistant Secretary, MHEC

4. Approval of the minutes of the May, 2-13 FAC meeting - Carla Showacre

5. Review FAC by-laws. <http://www.fac-mhec.csmd.edu/>

6. Legislation Report - Carla Showacre

7. Report on By-laws revisions and proposals - Rich Siciliano

8. Issues for consideration for the new year

1. Interest of the FAC in updating the “Tips to Obtain Textbooks” document on the FAC web and appointing volunteers to take on the task
2. Issues offered by Drs. Howard and Frank in their presentation above
3. Federal health care laws regarding adjuncts – Terry Bridger
4. Articulation agreements between two-year community colleges and four-year universities – Pete Herzfeld
5. Other suggestions to be made before or at the meeting

9. Adjourn